



**COMMISSION ON CORRECTIONAL PEACE OFFICER
STANDARDS AND TRAINING**

APPROVED

**Curriculum Review Committee Minutes
Wednesday, August 13, 2003
Richard A. McGee Training Center
Galt, CA 95632**

In Attendance:

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| Lt. Pietro DeSantis II, Committee Chairperson | Ms. Sally Morgan, YATC |
| Dr. Paul Bestolarides, Committee Member | Lt. Sherry West, CDC |
| Ms. Mary Wakefield, Committee Member | Ms. Gale Hunt, CDC |
| Mr. Michael Jaime, ODT, CDC | Lt. Mike Hutchenson, CDC |
| Ms. Lindsay Knight, CPOST (Recorder) | Ms. Debra Camara, CDC |
| Ms. Paula French, CPOST, Committee Member | Lt. Charles Love, CDC |
| Ms. Linda Mobry, CDC, Parole | Sgt. Anne Payne, CDC |
| Ms. Kathleen Loftstrom, CDC | Ms. Gretchen Jung, CDC |
| Mr. Tom Rowe, CDC Parole | Sgt. Mario Agtarap, CDC, SVSP |
| Mr. Rick Winisterfer, CDC Parole | |

Committee Member(s) Absent:

Mr. Doug Peterson, Committee Member

I. Introductions

The Curriculum Review Committee meeting was held on Wednesday, August 13, 2003 at the Richard A. McGee Training Center, 9850 Twin Cities Road, Galt, CA 95632. The Committee Chairperson, Lt. DeSantis, and recorder, Lindsay Knight, were present. A quorum being present, the meeting was called to order at 2:45 pm. Introductions followed.

II. Draft Minutes From Previous Meeting

Lt. DeSantis called for corrections to the minutes from the June 11, 2003 and June 19, 2003 Curriculum meetings. Lt. DeSantis moved that the minutes be approved as corrected, and the motion was seconded. A vote was taken; the motion carried.

III. Lesson Plan Reviews

CDC-BCOA

Lt. DeSantis moved to recommend approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

- ❖ **Supervision of Inmates I**
- ❖ **Use of Force**
- ❖ **Introduction to Prison Gangs**

- ❖ **Inmate Property**
- ❖ **Inmate Work Training Incentive Program**

CDC-PAROLE

Lt. DeSantis moved to recommend approval for the following lesson plan; motion was seconded. A vote was taken and the motion passed.

- ❖ **9mm Transition Course**

CDC-IST

Lt. DeSantis moved to recommend approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

- ❖ **Courtroom Demeanor**
- ❖ **Electrified Fence Orientation**
- ❖ **Crime Scene and Evidence Preservation**
- ❖ **Intake Screening/Temporary Housing**
- ❖ **Side-Handle Baton**
- ❖ **Inmate Appeals Process**
- ❖ **Inmate/Staff Relations**

CDC-LIEUTENANTS

Lt. DeSantis moved to recommend approval for the following lesson plan; motion was seconded. A vote was taken and the motion passed.

- ❖ **Intake Screening/Temporary Housing**

CDC-SUPERVISORS

Lt. DeSantis moved to recommend approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

- ❖ **Alarm Response Digital Course Enhancement for Supervisors**

IV. Corrections

CDC-BCOA

Lt. DeSantis moved to recommend approval for the following lesson plan; motion was seconded. A vote was taken and the motion passed.

- ❖ **Emergency Operations Plan/Alarm Response Test Bank Questions**

DYA-BASIC ACADEMY

Lt. DeSantis moved to recommend approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

- ❖ **Contraband**
- ❖ **Inventory/Key & Equipment Accountability**
- ❖ **Large and Small Group Counseling: Module I**
- ❖ **Large and Small Group Counseling: Module II**
- ❖ **Mail Policy and Procedures**
- ❖ **Movement Simulation**
- ❖ **Secure Area Extraction**
- ❖ **Treatment Modalities: Module I**
- ❖ **Treatment Modalities: Module II**

V. Other Business

VI. Adjournment

There being no further business or discussion the meeting adjourned at 6:30 pm.

Lindsay Knight
Student Assistant, CPOST
Recorder